EndNote X4

Note the toolbar at the top of the library window. If you position your mouse over any of the buttons on the toolbar, a text box will appear showing the name of the button.

When we start inputting references, you will see that the window for each reference also has a toolbar.

Do I have to use the toolbars?

All the commands on the toolbars can be accessed from the menu bar at the top of the screen, if you prefer to work that way. The toolbars give you faster access to the most common commands.

In this guide, we shall use the toolbars.