Checking and Updating your Author Profile in Scopus

Scopus has sophisticated automated methods of detecting and combining author profiles with slight variations in names and affiliations. However in some cases, author profiles may not be combined, resulting in the author having 2 or more author profiles. This affects the author’s h-index, and the author’s profile in other research evaluation tools such as SciVal Spotlight.

The instructions below will assist you to check your author profiles, and request merging where multiple profiles exist.


2. Choose the author search tab. Search by author name using last name and first initial.

3. Click on Show Profile Matches with One Document.
4. Check the results list. If there is no duplication of your name, and all documents in Scopus have been grouped in one entry, no action is required. If there are multiple listings for your name, tick the box next to all author listings that are yours. Then click on Request to Merge Authors.

5. Check the details of the authors you have selected to merge, and click on Start.

6. Select your preferred name from the list, and click on Next.
7. Check that the list of documents to be associated with your name is correct. If not, click on Edit documents. Once the list is correct, click on Next.

Review your profile

Please review the information below to ensure that the profile will be correct.

Review your profile

8. Fill in your contact details and click on submit.

Fill in contact details and submit

Please fill in your contact details below, so the Scopus Author Feedback Team can send you a verification email and contact you if necessary.

Last name: Kyd
First name: Jennelle M.
Email: kyd@cqu.edu.au

Remarks

Please note, changes will not appear in Scopus immediately, there may be a delay of several weeks while the change is reviewed and then loaded into Scopus.

If you have any queries or problems, please contact the Research Liaison Librarians, Libbie Blanchard and Kate Houston x2113 or ll-research@cqu.edu.au